



SAMPLE VISUAL NOTICE CLAUSE

Reverse Sandwich Contract Templates

The before and after of a visual notice clause. What do you think?

BEFORE

1.1 Notices




A party's address for service is the address listed in the party details at the front of this document unless the party has notified the other parties of a new address. Notices under this Agreement must be given in writing and sent by facsimile, or post, or delivered to the address of the recipient or sent by email to the email address listed in the party details at the front of this document. A notice is deemed to be received:

- 1.1.1. if hand delivered, on delivery; and
- 1.1.2. if sent by prepaid post, three Business Days after the date of posting; and
- 1.1.3. if sent by facsimile when the sender's facsimile machine prints confirmation that the number of pages in the notice have been successfully transmitted; and
- 1.1.4. if sent by email when the sender's computer system generates a delivery receipt that the notice in full has been successfully transmitted to the recipient.

AFTER

Notices

- 1.1 A party giving notice under this Agreement must do so in writing to the address in the Agreement Details, or such other address notified.

Method of Notice	When is the notice regarded as received?
 MAIL (HAND DELIVERED) Left at recipient's address	Date of delivery.
 MAIL (POST) Sent by post to recipient's address	2 business days after date of posting if sent by registered post, 4 days if sent otherwise.
 EMAIL Sent to the recipient's email address	If sender's email system does not receive a delivery failure notification, the date the email is sent.

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