










THE SECRETS OF PRODUCTIVE CONTRACTS: THE SECRETS & OUTRO-DUCTION

MINDSET: 🎯 GO OUT AND DO IT

Are you inspired to get your contracts productive?

-  Don't forget the [free book resources](#) – templates, checklists, and infographics.
-  Try [Reverse Sandwich Contracting](#)
-  Think about [contracts \(and life!\) digitally](#)
-  Map and fix those [process pigs](#)
-  Make your contracts [easy to like](#)
-  Test out [signature applications](#) (most of them have free trials)
-  Connect on [Instagram](#) or [Twitter](#) @checklistlegal – I love brainstorming contract ideas

What are those secrets again?

1. MAKE A REVERSE SANDWICH CONTRACT

Useful and usable | Structure your contract for the future to get productivity wins on the board, fast.

2. YOUR CONTRACT IS NOT A BIT OF PAPER

Think digitally | Start thinking digitally to see your contract (and life!) for what it is and what it can be.

3. BE A LAZY LAWYER

Delegate like Beyoncé | Learn to automate and outsource. Always lookout for minions (human and robot) who can effectively do a contract task, leaving you to increase your skills in higher value areas.

4. TRIPLE O PRODUCTIVITY

Write for readability | Obliterate, Optimise and Outsource your contract document for massive productivity gains. **SLAPP** your contract into shape. Use the SLAPP checklist to confirm your contract document is at its productive peak – **S**tructure, **L**ooks, **A**utomation, **P**lain language, **P**ictures.

Be curious | Obliterate, Optimise and Outsource your contract process for an ongoing efficiency pay off. Don't put lipstick on a process pig! Fix your contract processes.

Visit www.checklistlegal.com/productive-contracts for more ways to make your contracts productive.